

1020-1030 Barrett St., Schenectady, NY 12305 p: 518-374-7442 • f: 518-374-0087 Open Monday - Friday 8:30am - 5:00pm

www.thecostumer.com | Theatre@thecostumer.com

RENTAL CONTRACT AGREEMENT

Name of Draduction	
	l copy required):
Dress Rehearsal Date: _	
Performance Dates:	
Return Shipping Date*:	:
Lessee:	Date:
Signature:	
	DBA The Costumer
Lesson. <u>Story First Inc.,</u>	BB/(The editation
*Costumes must be sent performance.	t back the 1st business day after the final
SHIP TO (please prin	t clearly):
Name	
Company/Organization	
	Business School e shipping times for residential addresses.
Street	
City	State Zip
Phone	Cell
Fax	
Email	
BILL TO (please print	t clearly):
	,,,-
	State Zip
	Cell
Email	

This contract is NOT valid until you read and INITIAL ALL sections below. You must mail or fax this document to The Costumer, whether you place your order by fax, mail or online. Use blue or black ink ONLY.

- ______ **5.** Minor alterations must be made by hand sewn basting. Machine stitching may incur damage fees. Other unacceptable and chargeable alterations include: mending tape, glue, stitchwitchery, dying, spray painting and added ornamentation.
- _____ 6. You will pay full rental value for costumes you do not use unless you return the complete unwanted costume prior to your opening date. Early return credit of 50% of the costume cost will be issued for the return of complete costumes ONLY. There is no credit for partial returns or wigs.
- ______ **7**. A \$20 cancellation fee will be charged for each costume cancelled/changed after being pulled but prior to shipping.
- ______ **8**. Hats and accessories shipped in separate cartons MUST be returned in their original cartons.
- 9. You are responsible for the cost of shipping both ways.

 10. A minimum of \$10 in additional fees will be charged for
- each costume ordered for chest, waist or hip measurements 45" or greater and/or heights 6'4" or taller.
- ______11. Please note that The Costumer may refuse or cancel orders due to unavoidable circumstances (e.g. fire, destruction by previous renters, etc).
- **12.** For billable accounts. Payment in full is due on the first business day after your final performance. A finance charge of 1.5% per month will be assessed on all past due accounts. Orders not paid within 45 days may lose any discounts and be turned over to a collection agency.
- ______13. Costumes returned not on hangers and/or without ID tags will incur a fee of 5% of the total bill. An additional 5% fee will be levied for costumes returned with excessive makeup.
- **14**. Orders received less than 10 business days prior to shipping will incur a 20% rush fee. You are also responsible for additional expedited shipping costs if required or requested.
- ______**15**. Credit card information or hardcopy purchase orders are required for ALL orders.
- ______**16**. Discounts will be applied ONLY for complete orders received no later than 6 weeks prior to your first performance.